

Activity Scheduler User Guide - 2011

We now use the rSchoolToday™ Activity Scheduler from rSchoolToday as our School Calendar as it provides significant advantages to our school community. Because it is Web-based, we can provide you instant access to the most up-to-date information at all times. All changes are reflected instantly to you as soon as they are made. Here are some of the key features:

The screenshot shows the 'Racine Horlick High School Calendar' interface. It includes a navigation bar with 'Calendar' and 'Rosters' tabs, a monthly calendar for September 2008, a list of events for Tuesday, Sep 16, 2008, and a 'View Schedules' sidebar. Numbered callouts point to specific features: 1 (Close Calendar Window), 2 (Month selection), 3 (View whole week), 4 (Location link), 5 (Notify Me! button), 6 (Rosters tab), 7 (Subscribe button), 8 (Go to Advanced View button), and 9 (View Schedules sidebar).

Time	Event	Details	Comments
3:00pm	Mexican Independence Celebration	Cafeteria	
4:00pm	Tennis:Girls Varsity Meet	vs. Kenosha Bradford @ Kenosha Bradford High School	
4:00pm	Tennis:Girls JV Meet	vs. Kenosha Bradford @ Kenosha Bradford High School	
4:30pm	Soccer:Boys Varsity Game	vs. Franklin @ Levonian Field/Horlick	
4:30pm	Soccer:Boys JV Game	vs. Franklin @ Pershing Park	
4:30pm	Swimming & Diving:Girls JV Meet	vs. Kenosha Tremper @ Kenosha Tremper High School	
4:30pm	Swimming & Diving:Girls Varsity Meet	vs. Kenosha Tremper @ Kenosha Tremper High School - pool	
5:00pm	Volleyball:Girls JV Match	vs. Franklin @ Racine Horlick High School	
5:00pm	Volleyball:Girls Freshman Match	vs. Franklin @ Racine Horlick High School	
6:30pm	Volleyball:Girls Varsity Match	vs. Franklin @ Racine Horlick High School	

The Calendar will provide an instant view of all activity on today's date. Other features:

1. Click on any date within the month and see the activities for that day
2. Jump to any month in one click
3. One click here to view the whole week
4. Locations can be links that open to printable maps and directions to that location
5. Notify Me! You can set yourself up for automatic email reminders or text messages to your cell phone before any activity or with any changes to any schedules. (See #10 below for details).
6. The latest rosters and scores can be available right from these calendar tabs.
7. You can subscribe to schedules using RSS. This lets you push every day's events to your smart phone or personal calendar.
8. You can get detailed reports by location, by gender, by level, etc. from the Advanced View.
9. You can get the latest complete schedules for any activity. Click on the schedule you want and then click View.

